

Create Statements

SELECT STATEMENT OPTIONS

Statement Date

12/15/2025

Statement Period From

11/16/2025

To

12/15/2025

All open transactions as of Statement Date

Include only transactions over 30 days past due date

SELECT CUSTOMERS

All Customers

Multiple Customers

SELECT ADDITIONAL OPTIONS

Template

Intuit Standard Statement

Customize

Create One Statement Per Customer

Show invoice item details on statements

Print statements by billing address zip code

Print due date on transactions

Do not create statements:

with zero balance